

Who, What & Where?

The Officers are the Trustees of the Church and together with the minister form the Leadership Team.

Minister:-	Rev. Ken Hawkings		0121 351 2086
Secretary:-	Derrick Hancock:		0121 7055483
Treasurer:-	Derrick Hancock:		0121 7055483
Administrator	Joan Hohman		01564 782608

Email: hockley-heath-baptist@talktalk.net

Web Site www.hockleyheathbaptist.co.uk

House Manager	Derrick Hancock
The Kitchen manager	Mrs. Jean Davies
Room allocation Manager	Mrs. Joan Hohmann
Under Fives Group	Ms. Maria Vernon 01564 784135

Worship

Sundays:

1st, 2nd, 4th, & (5th) 4:00pm

Holy Communion 1st Sunday of the month

Mid week

2nd Wednesday Continental Church Sandwich 12.30pm

(Light lunch)

3rd Wednesday All age service 3.45pm

HOCKLEY HEATH

BAPTIST CHURCH

THE PLACE TO BE

Care

and

Concern

This booklet aims to inform you of the Care and Concern we seek to show to you as you use our Centre, either for public worship, a party or other educational activities

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Other Care and Safety Issues

The Kitchen

- ◇ The Kitchen is registered with Solihull Council
- ◇ Is out of bounds to children
- ◇ A maximum of three persons are allowed to work in the kitchen at any one time.

Cleanliness

- ◇ People are encouraged to tidy up after them.
- ◇ The Centre is cleaned and tidied each week.

Electrical appliances

- ◇ Electrical appliances are tested in accordance with regulations.
- ◇ No electrical appliances may be brought into the centre and used without permission.
- ◇ We are sorry that we cannot accept second user electrical items.

Children

- ◇ We endeavour to follow the procedures in 'Safe to Grow'.
- ◇ We aim to conform to the governments guidelines 'Safe from Harm'
- ◇ Only CRB cleared personnel will work with children

Health and safety

- ◇ Please read and adhere to the health and safety policy of the church.
- ◇ Please be aware of the fire exits and follow instructions for evacuation
- ◇ Please raise any concerns with the House Manager

Room allocation

- ◇ All rooms should be booked and the request form **MUST** be completed to comply with the churches policies. Tel: 01564 782608

Other information may be found on the notice boards.

Environmental Health and Safety

Policy

Hockley Heath Baptist Church (HHBC) recognises and accepts its responsibilities for providing, so far as is reasonably practicable, a safe and healthy environment with a view to ensuring the health, safety and welfare of all those who use the church.

All those who use/work or visit the church/grounds have a responsibility in co-operating with HHBC to achieve their aims in promoting a healthy and safe environment, taking reasonable care of themselves and others.

The allocation of duties for the safety matters and the particular arrangements which HHBC will make to implement the policy are set out below

HHBC will review the operation of its Health and Safety Policy in the light of changes to legislation and work place practices (where they apply). HASAWA 1974 (Health and Safety act at Work)

Practice

HHBC will take all necessary steps within its power to meet its responsibilities in so far as is reasonably practicable. In relation to the following:

1. Maintaining the church premises in a condition that is safe and without risk to health
2. The provision and maintenance of furnishings and equipment which are safe and without risks to health;
3. Assessing the risk to the health and safety of those who use the church premises;
4. The safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances;
5. The provision (where applicable) of such information, instruction, training and supervision as is necessary to ensure the health and safety of those who use the church premises;
6. The provision and maintenance of a proper environment for the church's employees, leaders, helpers and volunteers that is, safe, without risks to health, and adequate as regards facilities and arrangements for their welfare;
7. Consulting, where necessary, with all employees, leaders, helpers and volunteers on the implementation of any changes to this Policy;
8. Ensuring that the adequate funds and resources are made available for carrying out this Policy!

HHBC has given the overall responsibility for the fulfilment of this Policy to The House Manager, and subject to the Leadership Team will be responsible for carrying out the implementation of the church's policy and for the issue of supplementary policy statements where this may be necessary.

A charity excepted from registration in Trust with a registered charity. The Heart of England Baptist Association

We are a member Church of the Baptist Union of Great Britain

We belong to the Heart of England Baptist Association (HEBA)

We also belong to a cluster of Churches known as 'Kaleidoscope'
For details see our web site

If you have any complaints about the service we offer, then please contact the Church Secretary who will be happy to talk them through with you.

If you are still unsatisfied and the complaint is of a serious nature then you may contact Karen Martindale at:
HEBA.BMS International Mission Centre, 24 Weoley Park Road, Selly Oak, Birmingham B29 6QX
Phone 0121 472 4986

In the unlikely event that they cannot resolve the matter then you may contact:

Baptist House, PO Box 44 129 Broadway Didcot Oxfordshire OX11 8RT. Phone: 01235 517700. or email info@baptist.org

General local information

Solihull College use our Centre
For information on courses contact Ms. Gill Hutchings
☎ 0121 678 7294/5

Solihull Hospital 24hr Accident and Emergency
☎ 0121 424 2000

Nearest Doctors:
Lapworth Surgery Old Warwick Road
☎ 01564 783775

Nearest Chemist
J. B. Dyhouse 19—20 Forrest Court Dorridge
☎ 01564 772118

Post Office
Stratford Road Hockley Heath

Police
Homer Road Solihull
☎ 0845 113 5000

Local Buses:
X20 Birmingham — Stratford
S3 Acocks Green— Hockley Heath
☎ 0121 505 3245

We encourage the use of local shops and services but the nearest supermarkets are:
Tesco on the M42/A3400 junction
Sainsbury's A34 in Shirley

Retail Park. Marshall Lake Road Shirley

Information taken from local sources.

February 2012

Serving Christ in the Community

Our Commitment to You!

As a Christian church we are concerned about the spiritual welfare of those with whom we come into contact.

We believe in Jesus Christ as Lord, the only way to God the Father. In today's world, faith and belief seem less acceptable or understandable, so we would welcome the opportunity of sharing our faith with you!

Worship on a Sunday is informal and suitable for families, with Holy communion open to all those who love the Lord Jesus Christ.

If you would like to know more about what we believe, or you would like to arrange a wedding, a funeral, or share any problems you may have then please contact Rev. Ken Hawkings (see 'Who, What or Where')

We also share the physical concern that Jesus showed to those around Him and as such we have adopted for the Church a 'Care and Concern' Policy.

This booklet outlines the care that we are committed to showing for each other and also those who work in, or share our building.

We hope that you will read this booklet and help us to help you in our quest for a safe and comfortable environment.

If you have any questions, comments, suggestions of how we can improve our commitment then please contact the Church Secretary,